



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

August 21, 2024

Addendum #III: IFB 090324VK – Raleigh Bartlett Elementary and Geeter K-8 Roof Replacement

Dear Bidders:

This Addendum forms a part of the Contract Documents. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification. Addendum III shall be located on the MSCS Procurement website, [Procurement \(scsk12.org\)](http://Procurement(scsk12.org)). For your convenience, the Addendum III is attached.

Item #1 – Raleigh Bartlett Elementary Scope missing bullet points.

Correction: Full Scope bullet points listed below.

- This project is a design-build project. The Contractor shall be responsible for seeking the services of a licensed architect to design the removal and replacement of the existing roof(s) where reflected on the associated bid sketch/drawing.
- The Contractor shall engage/employ a registered licensed Architect to design/build a Code compliant total roof replacement as depicted on associated bid sketch/drawing in accordance with the MSCS Design Planning Principles and Construction Guidelines-latest edition.
- The Contractor shall engage/employ a building envelope commissioning provider with BECxP certification for the roof replacement project. This provider shall assist in design details and provide final commissioning on the roof replacement project.
- The contractor, building envelope commissioning provider and architect will collaborate with each other to create design documents. Final design shall be reviewed and approved by Owner's representative prior to Code submission for permit.
- The Contractor shall also include in their bid submission the name of the licensed Architect and building envelope commissioning provider they intend to use for the project. Provide name, phone number and e-mail address for verification purposes.
- Include in the bid submission documents a minimum of (3) similar sized projects your firm has satisfactorily completed. Provide project name, address, contact name, phone number and e-mail address for verification purposes.
- A letter from the roofing manufacturer shall be included in the bid submittal stating that the bidding contractor is approved by the manufacturer and is eligible to receive the required warranty. The letter shall include the manufacturer representative's name, phone number and e-mail address for verification purposes.

- The project includes the complete removal and demolition of the existing roof system down to the existing deck. Removal and demolition include the removal, repair, or replacement of the existing decking system.
- New installation includes but is not limited to insulation, flashing, blocking, counterflashing, coping, drip edges, gutter, downspouts, walk pads, mechanical wall screens, roof hatch/ladders, crickets, etc.
- The Contractor shall install minimum R-30 insulation with ¼" slope. Install fully adhered 60 mil EPDM.
- Maintain existing building in a weathertight condition throughout construction period.
- Provide electrical, plumbing, mechanical, and other related trade work necessary to facilitate project operations. Relocate or raise conduit, HVAC equipment, curbs, and/or plumbing necessary to satisfactorily complete the project and comply with the requirements of the current Building Code.
- This is an ESSER funded project, and prevailing wages shall be paid on this project.
- Remove all debris daily and always maintain grounds.
- The Contractor shall clean and scope all existing drains, downspouts and rain leaders to confirm lines are unobstructed and intact.
- School Plant Manager contact information: Ms. Rosie Douglass (901) 505-1808

Thank you,
Procurement Services